

BIA MEETING MINUTES

Thursday, May 18th, 2017 6:00 p.m. Town Hall – 30 King Street E, Gananoque, Ontario
Main Floor Boardroom

ATTENDANCE:

Members Present: Chair, Bruce Davis, Past Chair, Cathy Foy, Treasurer, Tom Stormonth, Director, Erika Demchuk, Director, Lisa Robichaud, Director Shannon Treanor, Director, Yung Ting Tsai,

BIA Members Present: Becker Shoes, John Vrettas

Regrets: Director, Zach Treanor

1. CALL TO ORDER

The meeting was called to order at 6:04 p.m. A quorum was present.

2. AMENDMENTS/APPROVAL OF AGENDA

The Agenda was adopted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None at this time.

4. APPOINTMENT OF BOARD SECRETARY

Carried forward to next meeting.

5. FINANCE UPDATE

Town approval of BIA Budget.

Update TD Bank Signing Authorities. New Signing Authorities are any two of Shannon Treanor, Tom Stormonth or Bruce Davis

6. HIRING OF BIA COORDINATOR

Hire for 30 hours per week – based on approved 2017 Budget and the balance of the year remaining

Remove public works reference, add and strong emphasis on social media – currently only identified as a qualification in the draft position description

- i) Recruitment of BIA Coordinator to report to BIA Chair

MOVED BY: Cathy Foy SECONDED BY: Erika Demchuk

Motion – "That, the recruitment for the BIA Coordinator be delegated to Bruce Davis, Yung Ting Tsai and John Vrettas"

Against: 0

Absent: 1

Total: 7

ADOPTED

7. BEAUTIFICATION

- i) Negotiation and finalization of the Beautification Contract with the Town within the BIA approved 2017 Beautification Budget

MOVED BY: Cathy Foy SECONDED BY: Shannon Treanor

Motion – "That, the negotiation to finalize the 2017 BIA Beautification Contract with the Town be delegated to Bruce Davis, Tom Stormonth and John Vrettas"

Against: 0

Absent: 1

Total: 7

ADOPTED

8. MARKETING

Shannon Treanor volunteered as Chair the Marketing Committee.

All agenda items carried forward to the next Board meeting.

9. CORRESPONDENCE

None.

10. MOTIONS

i) Removal of BIA Ashtrays

MOVED BY: Erika Demchuk SECONDED BY: Yung Ting Tsai

"THAT, the BIA Chair send a letter to the Town of Gananoque requesting that Town staff remove the ashtrays on King Street."

Against: 0

Absent: 1

Total: 7

ADOPTED

ii) Highway 401 Closure

MOVED BY: Bruce Davis SECONDED BY: Yung Ting Tsai

"THAT, the BIA Chair send a letter to the Chief of Police and the Town of Gananoque requesting that when there is a closure of Hwy 401 that police officers be assigned to direct traffic at 1) the corner of King Street and Stone Street and the corner of King Street and William Street to direct traffic."

Against: 0

Absent: 1

Total: 7

ADOPTED

iii) Meeting Adjourned

MOVED BY: Bruce Davis SECONDED BY: Lisa Robichaud

NEXT MEETING DATE: Wednesday, June 14th at 6:30 p.m.